

Grand Pension Plaza  
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Kigali, Rwanda.  
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[www.ke.equitybankgroup.com](http://www.ke.equitybankgroup.com)

## REQUEST FOR PROPOSAL



1. Equity Bank Rwanda Plc hereby invites qualified bidders to submit bids for the following tenders mentioned in the table below:

No	Tender Title	Tender Number	Bid Security	Submission Date
1	<b>Supply of office Stationery</b>	<b>EQBR032/PROC/SEP/2020</b>	None	October 09 <sup>th</sup> , 2020

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2. The tender document, in English, may be obtained from our Head Offices located at Grande Pension Plaza 3<sup>rd</sup> Floor during working hours from September 29<sup>th</sup>, 2020.
3. Enquiries can be sent to Equity Bank Rwanda, P.O. Box 494 Kigali, Rwanda or
4. Well printed bids, properly bound, prepared in English shall be presented in two copies, one original and a copy and addressed to Equity Bank Procurement Committee will be dropped on 02<sup>nd</sup> floor of their Head Offices during working hours by **October 09<sup>th</sup>, 2020 at 10:00 AM**
5. The outer envelope must clearly indicate respective tender number, title and phone number of the bidder.
6. Late bids will be rejected.
7. Bids will be opened on the same day of submission in the presence of other bidders or their representatives **October 09<sup>th</sup>, 2020 at 10:30 AM**
8. Bidding is conducted in accordance with the Laws of Rwanda.

Done in Kigali on September 26<sup>th</sup>, 2020

Equity Bank Rwanda Plc  
Procurement Committee  
Secretary

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Procurement Committee  
Chairman

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